



ALL SAINTS CATHOLIC COLLEGE

Specialist in Humanities



SUPPLEMENTARY INFORMATION FORM FOR ADMISSION TO A VOLUNTARY AIDED CATHOLIC SCHOOL

All Saints Catholic School is a voluntary aided Catholic school. The school is designated as a school with a religious character and as such is permitted to give priority to applicants who are of the faith of the school.

The Governing Body has responsibility for admissions to the school. In order to apply the school's oversubscription criteria, the Governing Body requires additional information that is not collected on the local authority's Common Application Form. This information must be supplied by completing this Supplementary Information Form. **Failure to complete this form may affect the oversubscription criteria in which your child is placed.**

Full name of child (including surname)	
Date of birth	
Child's permanent address including postcode	
Contact telephone number(s)	

Full name(s) of parent(s)/carer(s)	Relationship to child
1.	
2.	

Current School	
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If, at the time of admission, you will have other children attending this school, please provide details below:	
Full name(s)	Date(s) of birth

CATHOLIC CHILDREN

If you think that your application should be considered under category 1-6 then you must supply the information below and attach a copy of the evidence requested. All Saints Catholic College cannot take responsibility for original documents.

Date of baptism <i>(Please attach a copy of proof of baptism i.e. baptism certificate or a letter from your priest)</i>	
Place of baptism and address	
Name of your parish priest	

EASTERN CHRISTIAN CHURCH

If you think that your application should be considered under category 9 then you must supply evidence of baptism as requested in the admission policy. All Saints Catholic College cannot take responsibility for original documents.

Date of baptism <i>(Please attach a copy of proof of baptism i.e. baptism certificate or a letter from the authorities of the church)</i>	
Place of baptism and address	
Name of Eastern Christian Church of which you are a member	

This data is collected in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018. Further details of can be found at the end of this form.

I confirm that I have read the Admissions Policy of the school and that the information I have provided is correct. I understand that I must notify the school immediately if there is any change to these details and that, should any information I have given prove to be inaccurate, the Governing Body may withdraw any offer of a place even if the child has already started school.

Signature of parent/carer completing the application	
Please print name	
Date form completed	

Please return your completed form to:

Admissions Officer
All Saints Catholic College
Bradley Bar
Huddersfield
West Yorkshire
HD2 2JT
01484 426466
admissions@aschc.com

For school use only	
Date SIF received	_____
Verification of baptism	_____
Year Group/Start Date	_____

General Data Protection Regulation (GDPR) and the Data Protection Act 2018

In compliance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018, we wish to ensure that you are aware of the purpose for which we collect and process the data we have asked you to provide on this form.

1. We are All Saints Catholic College, Bradley Bar, Huddersfield, West Yorkshire, HD2 2JT.
2. Being a Catholic education provider, we work closely with the School's Diocesan Authority, the School's Trustees, the Local Authority, the Catholic Education Service and the Department for Education, and may share the information you provide on this application form if we consider it is necessary in order to fulfil our functions.
3. The person responsible for data protection within our organisation is Keefe & Associates Ltd, and you can contact them with questions relating to our handling of the data. You can contact them by email at office@aschc.com or 01484 426466.
4. We require the information we have requested for reasons relating to our functions as the admission authority of the School.
5. It is necessary for us to process personal data for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller (Article 6(1)(e) of the GDPR).
6. To the extent that you have shared any special categories of data this will not be shared with any third parties except as detailed in paragraph 2 above, unless a legal obligation should arise.
7. It is necessary for us to process special category data for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller (Article 6(1)(e) of the GDPR). Additionally, processing is necessary for reasons of substantial public interest on the basis of Union or Member State law which is proportionate to the aim pursued and which contains appropriate safeguards (Article 9(2)(g) of the GDPR).
8. If the application is successful, the information you have provided on this form will be migrated to the School's enrolment system, and the data will be retained and processed on the basis of the School's fair processing notice and data protection policies which apply to that data.
9. If the application is unsuccessful, the application form and any documents submitted in support of the application will be destroyed after a period of 12 months. The school may keep a simple record of all applications and their outcome as part of their permanent archives in accordance with the School's data retention policy.
10. To read about individual rights you can refer to the School's fair processing notice and data protection policies.
11. If you wish to complain about how we have collected and processed the information you have provided on this form, you can make a complaint to our organisation by consulting our complaints policy on our website. If you are unhappy with how your complaint has been handled, you can contact the Information Commissioners Office via their website at www.ico.org.uk.