

SKILLS ANALYSIS

In order to carry out its statutory duties effectively the Governing Body requires range of skills and expertise. No single governor is expected to have all of these skills but they should appear across the team of governors.

Please indicate your level of confidence and expertise in the areas listed below:

- 1 = none
- 2 = basic/limited
- 3 =average
- 4 =experienced

PR/Marketing		Legal Knowledge		Use of premises	
Strategic Planning		Decision Making		Communications	
Finance		ICT		Health & Safety	
Problem Solving		Performance Management		Project Management	
Human Resources		Risk Assessments		Handling complaints, grievances, appeals	
Staff Recruitment		Self-Evaluation		School Improvement	
Leadership		Chairing		Coaching/mentoring or CPD	
Team Working		Experience of Governance		Special Educational Needs	
Data Analysis					

Please expand on how your experiences in the above areas will help you be an effective governor, including any relevant training you have attended through work, sports clubs etc that would be relevant. Please use a continuation sheet if required.

The role of a governor requires a level of personal commitment, if appointed would you undertake to:

	Yes	No
Attend governing body meetings regularly?		
Visit the school(s) occasionally during school hours by prior arrangement with the school?		
Attend induction training and other ongoing training?		
Attend briefings/networks for governors?		